

REGION & CLUB Summary of 2006 Cash Receipts & Disbursements

Region Name _____ Club Name _____ Club # _____
 Completed By _____ RS or DC Name _____

REGIONS/CLUBS WITH ANNUAL GROSS RECEIPTS OVER \$25,000 MUST FILE AN IRS FORM 990.

The following information is kept on file for your club to satisfy the requirements of the IRS for maintaining USPC's Group Tax Exemption. Your Club Treasurer may submit this information as an Income Statement and Balance Sheet if using a computerized accounting program. Contact your accountant or Karen Winn, Director of Finance and Administration, at the USPC Office at 859-254-7669, ext. 230, or email at mainoffice@ponyclub.org for information on this process. Fax to 859-233-4652.

For the Year 1/1/06 through 12/31/06

DUE 2/15/07

REVENUES:	Column 1	EXPENSES:	Column 2
1. Dues: report all dues collected here a. 2006 Dues Collected in 2005 (<i>shown in 2005 as #1C under Revenue</i>) b. 2006 Dues Collected in 2006 c. 2007 Dues Collected in 2006 * * <i>not considered 2006 income, but are considered a prepaid expense for 2007, (a short-term club asset) which you will carry forward into 2007</i> 2. Lesson Fees 3. Sponsor's Fees 4. Contributions 5. Clinic Fees 6. Rating Fees 7. Fund Raising <i>Car wash, tack sale, etc.</i> 8. Special Activities, <i>Horse show, etc.</i> 9. Championships Entry Fees Collected 10. Other Rally Entry Fees Collected 11. Investment Income (Interest) 12. Gross Sales of Assets <i>Property, horses, etc.</i> 13. Gross Sales of Inventory <i>T-shirts, sweatshirts, mugs, etc.</i> 14. Other Income (describe) TOTAL ALL ABOVE: Less #1c above A. Net Receipts for 2006:		1. 2006 Dues a. Prepaid in 2005 for 2006* * <i>a prepaid expense (i.e., a short-term club asset from 2005 – see Revenue #1C from 2005 Report)</i> b. Paid to Region in 2006 c. Paid to USPC in 2006 <i>NOTE: Dues for 2007 paid to USPC in 2006 are considered a prepaid expense for 2007 (i.e., a short-term asset) and should NOT appear as a 2006 Dues expense</i> 2. Instruction Expense <i>Include cost of instructor, facility rent, etc.</i> 3. Clinic Expense <i>Include cost of clinician, facility rental, promotion, insurance, etc.</i> 4. Rating Expense <i>Include expenses of examiner, etc.</i> 5. Fund Raising Expense <i>Include cost of promotion, supplies, etc.</i> 6. Special Activities Expense <i>Include all expenses related to activity</i> 7. Championships Expense <i>Include entry and other fees paid, travel expenses, etc.</i> 8. Other Rally Expense <i>Include entry and other fees paid for Regional rallies</i> 9. Purchase Price of Assets/Inventory <i>Also include costs associated with selling: freight, advertising, etc.</i> 10. General Club Expenses Postage Printing Telephone Supplies Books, Publications, Pins Insurance Awards Field Trips/Fun Activities USPC Annual Meeting Regional Meeting(s) Team Equipment Club Equipment Facilities Fees Other (describe) B. Expenses for 2006, total all above: Net Income from Col. 1 (A) Less Total Expenses from Col. 2 (B) A – B = NET INCOME	

Note: if amount in A is above \$25,000, your club will need to file IRS Form 990. Further information and forms are available at: www.irs.gov.

Keep one copy
 Send one copy to USPC Office, 4041 Iron Works Parkway, Lexington, KY 40511
Clubs must also send one copy to your RS

CLUB SUMMARY OF 2006 CASH RECEIPTS & DISBURSEMENTS

Region Name _____ Club Name _____ Club # _____
 Completed By _____ RS or DC Name _____

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For the Year 1/1/06 through 12/31/06

DUE 2/15/07

CASH SUMMARY FOR 2006:	
A. Beginning Balance 1/1/06	_____
B. Ending Balance 12/31/06	_____
C. Increase (Decrease) in current yr.	_____
(A - B = C)	
NOTE: This will not necessarily match the totals on the previous page.	
ALL ACCOUNTS – FINAL BALANCES FOR 2006:	
<i>Give the balance for all accounts as of 12/31/06</i>	
Checking Account	_____
Savings/Money Market Acct.	_____
Other Account(s)	_____
TOTAL:	_____

ASSETS:	
<i>List estimated or actual values</i>	
Real estate	_____
Other property	_____
Funds (CDs, etc.)	_____
Equipment	_____
TOTAL:	_____
Preparer _____	
Signature _____	
Date _____	